

# St. Paul's Vestry Meeting Minutes

Date: January 22, 2023

**Present:** The Rev. Jadon Hartsuff, Joe Lathrop, Barney Rudolph, Christie Swanson (Alternate), Tom Bowman, Deanna Leicht, Jan Osborn, Elaine Themm.

New Members: Garry Trammell, Melainia Magnusson, Natalie Magnusson, Christopher Lock

**Absent:**

**Recorder:** Dana Burkey, Secretary

Agenda	Discussion	Action/Responsibilities
<b>Call to order, prayer</b>	Meeting called to order by Father Jadon with prayer at 1:36 pm	
<b>Review and approve board minutes</b>	N/A	Minutes approval:
<b>Finance</b>	<ul style="list-style-type: none"> <li>Joe Lathrop nominated as Vestry Treasurer.</li> <li>Marco Shehab will continue in Accountant role.</li> </ul>	<i>All Members "AYE"</i>
<b>Warden's Reports:</b>	<p><b>Sr. Warden Report:</b></p> <ul style="list-style-type: none"> <li>Barney Rudolph nominated to continue as Sr. Warden</li> </ul> <p><b>Junior Warden Report:</b></p> <ul style="list-style-type: none"> <li>Elaine Themm nominated to continue as Jr. Warden</li> </ul>	<i>All members "AYE"</i>
<b>Rector's Discussion:</b>	<p><b>Vestry Members:</b></p> <ul style="list-style-type: none"> <li>Welcome to all new Vestry Members!</li> <li>Christopher Lock, Natalie Magnusson, Melania Magnusson, Garry Trammell</li> <li>Melania nominated as vestry "Youth Member." She will be a voting member for one year.</li> <li>New Member commissions will take place Sunday, Feb 5<sup>th</sup>, at 8:00am and 10:30am services.</li> <li>Round-table self-introductions</li> <li>Christie Swanson will remain on Search Committee</li> </ul>	

Agenda	Discussion	Action/Responsibilities
<p><b>Old Business:</b></p>	<p><b>Safe Church</b></p> <ul style="list-style-type: none"> <li>• Elaine Themm has agreed to coordinate the “Safe Church” activities.</li> <li>• All Vestry members must participate by completing training.</li> <li>• May attend on-line or face-to-face training.</li> <li>• “Safe Church” activities must be completed for audit.</li> </ul> <p><b>Key Dates</b></p> <ul style="list-style-type: none"> <li>• Diocesan Vestry Day (via Zoom), February 18<sup>th</sup>, 9am-noon</li> <li>• Ash Wednesday Services, February 22<sup>nd</sup>, Noon?</li> </ul>	<p style="text-align: center;"><i><b>Action:</b></i></p> <p style="text-align: center;"><i><b>Complete “Safe Church” Training</b></i></p> <p style="text-align: center;"><i><b>Action:</b></i></p> <p style="text-align: center;"><i><b>Clarify Ash Wednesday Service times</b></i></p>
<p><b>New Business:</b></p>	<p><b>Vestry Secretary</b></p> <ul style="list-style-type: none"> <li>• Dana Burkey accepted role as Vestry Secretary</li> </ul> <p><b>Vestry By-Laws</b></p> <ul style="list-style-type: none"> <li>• Vestry By-Laws disseminated by Father Jadon</li> <li>• All Vestry members must read and be prepared to discuss at next meeting.</li> </ul> <p><b>Anti-Racism Training</b></p> <ul style="list-style-type: none"> <li>• All clergy, Vestry Members, Staff Members must attend training.</li> <li>• Fr. Jadon recommends that all Vestry Members read the book “The Sum of Us”</li> <li>• It will be discussed during the first phase of the training.</li> </ul> <p><b>Upcoming Vestry Meetings</b></p> <ul style="list-style-type: none"> <li>• March thru June Vestry meetings will be moved from Wednesdays to Thursdays, 6pm</li> <li>• Plan to spend at least 2hrs at each meeting</li> </ul> <p><b>Vestry Meeting Dates</b></p> <ul style="list-style-type: none"> <li>• February 21, 5pm (Prior to Shrove Tuesday)</li> <li>• March 23, 6pm</li> <li>• April 13, 6pm</li> <li>• May 18, 6pm</li> <li>• June 22<sup>nd</sup>, 6pm</li> </ul>	<p style="text-align: center;"><i><b>Action:</b></i></p> <p style="text-align: center;"><i><b>Vestry Members read By-Laws.</b></i></p> <p style="text-align: center;"><i><b>Action:</b></i></p> <p style="text-align: center;"><i><b>Vestry Members attend Anti-Racism Training</b></i></p>

Agenda	Discussion	Action/Responsibilities
<p><b>Open Discussion</b></p>	<p><b>Church Keys</b></p> <ul style="list-style-type: none"> <li>• Barney asked who has church keys.</li> <li>• Who should have them?</li> <li>• Several people have keys: possibly too many?</li> <li>• Possible to install keypad to help control access into the building?</li> </ul> <p><b>Back Door Monitor</b></p> <ul style="list-style-type: none"> <li>• Chris Lock agreed to begin monitoring the back door access for Vestry Meetings.</li> </ul>	<p style="text-align: center;"><b>Action:</b> <i>Discuss who should have keys and how to manage access.</i></p>
<p><b>Adjournment:</b></p>	<p>No further business so the meeting was adjourned at 3:00pm</p> <p><i>Minutes taken by Dana Burkey, Vestry Secretary reviewed by Fr. Jadon, Interim Rector.</i></p>	<p style="text-align: center;"><b>Action:</b> <i>The next Vestry meeting will be February 21<sup>st</sup>, 5pm</i></p>